

**City of Lauderhill
Employment Opportunity
02/01/2010
Open-Competitive**

**Job Title: Dispatcher
Parks & Leisure Services**

Salary:

\$31,006.00 annually

Job Description:

Under general supervision, the purpose of the position is to provide supervision for drivers. Employees in this position dispatch drivers via radio and other equipment. The incumbent works within the scope of established departmental rules, regulations, and procedures, but exercises independent judgment in coordinating efforts to resolve field problems and handle emergencies. Performs related duties as directed.

Note: Upon request, official job description of the duties required in this position is available in the Human Resources Department.

Qualification Requirements:

High School Diploma or GED. Two (2) years experience as a dispatcher or related field. Must be computer literate.

Special Requirements:

- Valid State of Florida Driver's License
- Florida CDL Class B with "P" endorsement (or ability to obtain within one year of hire)

Basis of Rating:

1. Review of application based on education, training, and experience as requested in the application.
2. An interview designed to evaluate each applicant's knowledge in this field of work.

Closing Date:

Open Until Filled.

Applicant must file a complete application and attach copy of High School Diploma or GED and/or relevant certifications as indicated above. Resumes alone are not acceptable.

How to Apply:

Applications may be obtained at the City of Lauderhill, Human Resources Department, 5581 W. Oakland Park Blvd. Suite 338, Lauderhill, Florida 33313, from 7:30 A.M. to 5:45 P.M., Monday through Thursday.

Benefits:

Full-time employees of the City enjoy an excellent benefits package including educational assistance program, paid vacation leave, pension, dental and health insurance and career advancement.

**Equal Opportunity and Affirmative Action Employer/M-F/D/V
Pre-employment Physical, Drug and Alcohol Screening**